



Sandy Oaks Marshal's Office

is seeking candidates for

Deputy Marshal

Opening Date: February 19, 2021
Closing Date: March 19, 2021

Duties performed under the supervision of the City Marshal/Chief of Police

***Only TCOLE and City applications will be accepted for submission. Resumes will not be accepted.**

Essential Job Functions:

- Patrols public streets enforcing traffic laws and city ordinances, issuing warnings or citations, as required
- Detects violations
- Investigates circumstances and causes of accidents
- Prepares reports on activities and submits to supervisor
- Assists Animal Control Officer in capture and control of various domestic and wild animals
- Maintains equipment in proper working order
- Utilizes communication equipment effectively
- Secures crime and accident scenes
- Provides assistance and information to the public
- Reports traffic hazards to proper departments (i.e. traffic lights out, stop signs missing, etc.)
- Performs other duties as assigned

Minimum Job Requirements:

- Must be TCOLE certified
- Have a high school diploma or GED
- Be 21 years of age
- 3-5 years patrol experience
- Be in good physical and mental health
- Have no history of criminal or improper personal conduct
- Be a United States citizen
- Pass a pre-employment drug screening, physical agility test, background check, and oral interview
- Have a valid Class C Texas driver's license
- Be able to work various shifts including nights, weekends, and holidays

Starting annual pay of \$35,000 to \$40,000 depending on qualifications and experience.

City applications and TCOLE packets will be accepted through the end of business Friday, March 19, 2021 by emailing marshal@cityofsandyoaks.com or by mail to Felipe R. Lopez, City Marshal/Chief of Police, City of Sandy Oaks, P.O. Box 828, Elmendorf, TX 78112.

The City of Sandy Oaks and the Sandy Oaks Marshal's Office are an Equal Opportunity Employer.